

ROUTING AND RECORD SHEET

SUBJECT: (Optional)

DD/A Registry

83-0953

STAT

FROM:

Harry E. Fitzwater
Deputy Director for Administration
7D-24, Hqs.

EXTENSION

NO.

DATE

12 APR 1983

25X1

TO: (Officer designation, room number, and building)

DATE

RECEIVED

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OFFICER'S
INITIALS

COMMENTS (Number each comment to show from whom to whom. Draw a line across column after each comment.)

1. Executive Registry
7E-12, Hqs.

2. Executive Director
7E-12, Hqs.

3.

4. DDA
7D-24, Hqs.

5.

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15.

Per reference, we have two other alternates for this school, [redacted] and [redacted] both in the DI. The Executive Secretary, CIA Training Selection Board, will contact these alternates as soon as you approve the withdrawal of [redacted]

DD/A REGISTRY

FILE: 18-3

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DCI
EXEC
REG

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DD/A 83-0953

12 APR 1983

MEMORANDUM FOR: Executive Director

FROM: Harry E. Fitzwater
Deputy Director for Administration

SUBJECT: [REDACTED]

25X1

REFERENCE: Memo frm Chmn, CIA/TSB to DDCI, dtd 24 Sept 82;
Subj: Approval of Candidates for Senior Schools
for Academic Year 1983-84

1. Action Requested: This memorandum contains a recommendation in paragraph 4 for your approval.

2. Background:

a. By referenced memorandum you approved the CIA Training Selection Board's nomination of [REDACTED] a GS-15 Administrative Officer, to attend the College of Naval Warfare during academic year 1983-84,

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b. This Directorate strongly endorses employee participation in career development programs and considers the Senior Officer School Programs an excellent avenue for this development. We have made extensive use of the programs; and, at the time of [REDACTED] nomination, we did not foresee any reason which would preclude his attendance. In the interim, however, we have been faced with the need to identify qualified officers to fill several senior-level Administrative Officer requirements throughout the Agency. Although a number of these requirements were anticipated, many were levied with no significant lead time. Our responsiveness to these new requirements stretched our Administrative Officer resources to their limits. In an effort to rebuild these resources, we are recruiting and training Administrative Officers as quickly as possible. However, we do not anticipate that this situation will be altered significantly between now and the beginning of the academic year.

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3. Staff Position: [REDACTED] is ranked among our most experienced senior officers, and he has amply demonstrated the ability to assume increased responsibility. We reiterate our interest in the continued career development of our employees, and acknowledge the

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opportunity to attend the College of Naval Warfare would further enhance [] excellent qualifications. However, because we lack sufficient personnel who possess the breadth of knowledge and expertise to meet existing and planned requirements, we believe it is in the best interest of the Agency that [] selection to represent CIA in the 1983-84 College of Naval Warfare Program be cancelled to permit his assignment to one of our senior administrative positions. We would point out that it is our belief that the cost of passing up such a rare opportunity as this for career development not be at the expense of the employee, and we will endeavor to ensure that [] is given future consideration for comparable training. 25X1

4. Recommendation: In view of the aforestated reasons, it is recommended that you approve the cancellation of [] selection as the primary candidate for the 1983-84 College of Naval Warfare Program. 25X1

Harry E. Fitzwater

Harry E. Fitzwater

APPROVED:

Executive Director

13 APR 1983

Date

25X1

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TO/DDA [] (8 Apr 83)

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